HOW TO PREPARE PAPERS FOR THE FIRST KFUPM WORKSHOP ON INFORMATION & COMPUTER SCIENCE

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ABSTRACT: The abstract should contain the objectives of the research, its main findings and principle conclusions. Maximum length should not exceed 200 words., The abstract should be typed single-spaced and both-sides justified within a centered width of 14 cm. A "Times Roman" font type or similar is expected to be used with 14 point bold for the title, 12 point bold for headings and authors names, 10 points normal for the abstract, affiliations, and reference list and 12 points normal for the text and rest items.

1. INTRODUCTION

An extra copy along with the original camera-ready of the paper must be received no later than May 4, 1996, in either English or Arabic. A separate sheet is also required that includes: title, authors names, and affiliations, and the abstract (in Arabic if the paper is in English, and vice versa). The deadline is firmed to allow the preparation of the proceedings before the date of the conference. The material is also needed on 3.5 inch diskettes using a popular word processor under MS DOS, Windows or Apple Macintosh. The maximum length of the paper is 20 pages. The manuscript must be typed full~~both sides~~ justified on only one side of A4 size paper with 2.5 cm margins all four sides. The first page should have a 5 cm margin at the top. A single column format and single spacing should be followed. Leave double spacing between paragraphs and between sections.

2. TITLE, AUTHORS AND AFFILIATIONS

The title of the paper should not exceed two lines in length and should be centered at the top of the first page in capital letters. Capitalize only the first letter of each word of the affiliations of the authors.

3. TEXT AND HEADINGS

The text may be divided into sections with suitable headings such as introduction, theoretical background, design, test procedure, analysis, experimental results, and conclusion. Text headings may have up to three levels. The first level heading such as the heading of this section should be typed in capital letters preceded by its corresponding number. Acknowledgment, references, and appendix sections (if any) should not be numbered. The text begins at the beginning next line. The font size of both the text and the heading should be 12 points. The heading font type is to be bold and text font type is normal.

3.1 Second-Level Headings

Second-level headings should be typed in lower case letters with the first letter of each word Capitalized. The numbering should be as shown in this section (i.e., 3.1). text begins at the beginning next line.

3.1.1 Third-level headings: Only the first letter should be in capital unless names or abbreviations are used.. The heading should be numbered as shown (i.e., 3.1.1). Text runs after three spaces on the same line of the heading.

4. FIGURES, TABLES AND PAGINATION

The figures should have descriptive captions at the bottom and should be numbered with consecutive Arabic numerals preceded by the word 'Figure'. Figures not referred in the text should not be included. Tables should also be numbered and have short descriptive caption. Figures and tables should preferably be integrated within the text. Number the pages of your paper consecutively. Page numbers should be written in pencil at the right side of the bottom margin of the page.

5. THE REFERENCES SECTION

References should be numbered in the text in order of first citation and listed in numerical order in the reference list. Use the format shown in the reference list below. Note the difference between format for papers and books. The Reference title should not be numbered.

6. CONCLUSION

This document describes the style that should be followed in writing a paper for the First KFUPM Workshop on Information & Computer Science. Papers not following this prescribed style may be unpublished.

ACKNOWLEDGMENTS

Authors may, acknowledge their organizations, sources of financial support, and persons who have made contributions to their work. The acknowledgment title should not be numbered. The acknowledgment section should be placed just before the references section.

REFERENCES

[1] 1. Al-Muhtaseb, H. and Aref, M. "A Query Language for Arabic Expert System Applications", *Proceedings of the Ninth International Symposium on Computer and Information Sciences*, Antalya, Turkey, pp591-598, Nov. 1994.
[2] Seeking, David., *How to Organize Effective Conferences and Meetings*.. Kogan Page., UK, 1990.

APPENDIX A

Detailed data, programs listings or screen snapshots may be included in appendices. Appendices should be the last material in the paper.